

Board of Directors Meeting Minutes

Shoreline Education for Awareness

March 15, 2018

Meeting called to order at 1:55 pm.

Present: Mary Garrett, Steve Garrett, Bill Binnewies, Loren Morris, Nancy Bailey, Bruce Williams, Bill Stenberg, Eric Mruz, Arlene Esqueda

Minutes Review: Mary asked if everyone received the minutes dated February 15, 2018 that Arlene sent our electronically and asked for comments or changes. Arlene reported no changes had been submitted. Steve made a motion to approve minutes as distributed, Bill S. seconded the motion. Minutes approved unanimously as distributed.

Treasurer Report

Susan was absent. Mary asked if anyone had any questions on the Treasurer Report Susan sent out electronically. See attached for full report. In review as was sent electronically: Total Income \$262.35; Total Expenses \$2,612.54; Total Balance Sheet \$10,505.30.

USFWS Report

Eric reported on Smith Track RV site. He received a quote of \$1500 from an electrician for basic wire installation, running the line and connecting the wire, not including digging the trench. Eric does not think the work for the RV pad will be completed this year. He did report that the contact at Bullard's, Nick, is very open to work with us next year for an RV space. He suggested to contact Nick towards the end of the summer. He also indicated we would be expected to participate in some way, like the Fireside Talk program. Mary would like the contact to be done sooner than later. Bill S. will talk with him.

Eric reported he contacted Laura Todd to do a presentation at our Volunteer Training on Plovers, and she is willing and available. *See Volunteer Training under Old Business*

Eric also reported he was contacted by Sarah from Bandon Library to help with a project at the library, "Big Fish", which will be in conjunction with Vicki Affatati's Boardwalk Art Show. He would like to work with one of us on this project. There is not date set, but Eric will keep us informed.

Action Item: Bill S. will contact Nick at Bullard's.

New Business:

- **Beach Cleanup Project on March 24:** Mary suggested we participate as a group, but in looking at the date, there are conflicts: it is the same day "Whale Watch" begins as well as the "March for Life", and several board members are involved with both. Bruce and Nancy were hoping to get a group to go with them to help clean the Cape Blanco area, which they do frequently. Mary would like to schedule something for a SEA sponsored beach clean-up and asked Bruce and Nancy to help coordinate that after the "Whale Watch". Nancy said it would be hard to schedule that in advance, dependent on the weather and tide schedule, but she and Bruce are willing to schedule something. Eric offered his truck if we can schedule it on a week-day, and we may also take the Wildlife van. Arlene suggested we put this on the Volunteer List (of ideas).
- **Summer Volunteer sign-up start date and times:** It was decided to begin sign-ups May 11th and 12th; Simpson Reef will begin Friday, May 11th and Face Rock/Coquille Point will begin Saturday, May 12th (Simpson is covered Fri-Sat-Sun 11-1 and 1-3, Face Rock/Coquille is covered Sat-Sun 10-12 and 12-2). Bill S. will set it up on the site.

Old Business:

- Volunteer Training May 22 & 23: See attached Tentative Schedule
- Fund Raising Committee: Nancy reported she called three places for pricing on T-shirts. The committee will discuss the information. Arlene asked if the Raffle was set up at Washed Ashore, and Nancy reported that was done by Susan. Bruce asked if Grant Writing was part of Fund Raising. Bill S. reported he has attended three classes of the Grant Writing workshop and has identified scopes and tripods for a grant and it is almost complete. It should take 5-6 weeks after submission to hear if we have been approved.

On Going Reports:

- Membership: Steve reported there were 14 renewals of 51 members. Bill B. asked if he could send out a hard copy card request for renewal. Bill B. would like a list of members who did not renew yet. Bill B. also handed out a list of current Volunteers. A copy was sent around for corrections. Bill B. also said this was an important step in communicating with our volunteers and remind them of seminars, training, Puffin Party, etc. Mary asked Bill B. for a clarification on the order of how news releases are sent out. She stressed the importance of sending them out after the Board had a chance to review the information. Bill B. will send out the news release to the Board first for review, then send out to the PSA list and then to members about a week and half ahead of the seminar.

Action Item: Bill B. will send out hard copies of the SEA renewal membership information.

- Uniform/Clothing: Loren received patches from Dawn. He checked with Norris the Tailor and he will attach them for \$2.50 each. The new jackets will need them. How do we coordinate this? Mary said SEA will pay for this. Loren handed out patches and people can take them when they can. Eric suggested to have him set up an account for us, so people can go in individually.
- Newsletter/Brochures: Anna finished the Marine Mammal brochure. A black copy was passed around. Steve will send the file to Bill S. for printing. Any articles should be sent to Anna by March 20th for the next newsletter.
Bill B. asked about getting ready for the Ocean Movie at the Library in April. Bill S. said he downloaded the movie already. He also reported Susan is working with the Library with inviting people from the movie to come, as well as advertising.

Meeting Adjourned at 3:18 p.m.

Next Meeting: **April 19, 2018**